

Venue Hire Info: Functions about hiring Common Rooms

Looking for a centrally located function space with heaps of flexibility in a historic building right in the heart of Melbourne? **Fringe Common Rooms** at Trades Hall has you sorted.

With a touch of our signature Melbourne Fringe flair, we're helping transform Melbourne's best kept secret into a tantalising alternative function space – and with two fully equipped flexible rooms, exclusive hires and long licenses, it's perfect for functions of all shapes and sizes.

So, whether you're hosting a corporate event for clients, a work Christmas party, or your aunt's 50th birthday join us at Common Rooms. We've got something for everyone.

Fringe Common Rooms at Trades Hall consists of two spaces;

Ballroom: a performance space & bar that holds up to 176 patrons standing or 114 seated theatre-style.

Lounge: a second, intimate saloon-style space that holds up to 76 people

Porque no los dos? For most events in the Ballroom, the Lounge can be used as a break-out room or second function at no extra cost.

Common Rooms holds a 3am licence on all days except Sunday (which is licenced until 11pm). We have a bar in the Ballroom that we can run during your event with a great selection of drinks – see below for packages.

HIRING FRINGE COMMON ROOMS FOR YOUR FUNCTION

Fringe Common Rooms can accommodate events for between 50 and 250 people. We do exclusive hire, which means the space is all yours (aka no pesky neighbours to worry about). The venue is fully accessible with a platform lift from Lygon St, accessible and gender-neutral bathrooms and a portable lift to make the stage accessible if you need.

Looking for something bigger? Trades Hall is home to other rooms that fit up to 500 people – let us know what you need and we'll see what we can do!

To enquire about hosting your function at Common Rooms, or to request a detailed quote, please complete [this Functions Enquiry form](#).

We'd love to chat! If you have any questions, don't hesitate to email commonrooms@melbournefringe.com.au or call us on (03) 9660 9600.

WHAT DO YOU GET?

Common Rooms is a fully-equipped performance venue, which means we've got all the things you might need - including a PA system, DJ equipment, projector and backline. We can accommodate bands, performances and DJs - see technical specifications on page 3.

Standard function hire includes:

- room setup (with bar tables, cabaret or theatre seating)
- access to the PA system (for recorded music)
- a microphone and stand
- a basic lighting state

If you need something more complex, a dedicated venue technician will need to help, at an additional cost.

WANT TO ADD SOME FRINGE FLAIR?

If you need a DJ or recommendations for performers that might suit your event, we can put you in touch with fab Fringe artists who know how to throw a party. From frocked-up hosts in drag, seriously funny comedians, cabaret darlings or burlesque superstars, we put the FUN in function.

DRINKS SERVICE

Fringe Common Rooms has a full-service bar ready to keep your guests' whistles wet. No confusing drinks packages – we'll just set a minimum bar spend based on the date and type of your event. You can either use it as a bar tab, or your guests can purchase their own drinks to make up the spend – or a combination of both.

We have a great seasonal menu of craft beers (on tap and in cans), local wines and signature cocktails. Want to arrange something special for your event? Just ask!

There is no commercial kitchen onsite, however we can connect you with a stack of great local caterers to assist with your event.

Bespoke drink options available on request.

THE FINE PRINT

Packages & Offering

We don't charge venue hire - all you'll need to commit to is a minimum spend behind the bar. We'll let you know the minimum spend based on the day of the week, time of the year and size of your function. All drink offerings are subject to change.

Booking Requirements

Bookings are confirmed upon payment of a \$500 deposit, which will be taken out of your minimum bar spend. Final confirmation of guest numbers and technical requirements must be received 10 business days prior to the event.

Final payment must be made prior to the event or at the event via credit card.

Cancellations

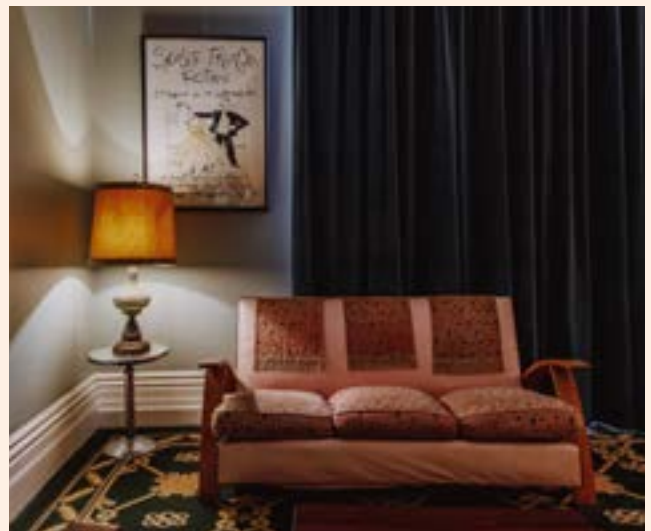
60+ days: full refund

30-59 days: \$500 cancellation fee

14-29 days: \$1000 cancellation fee

1-14 days: Full minimum bar spend payable as cancellation fee.

Please note Fringe Common Rooms is a licenced venue, and as such all minors on the premises must be accompanied by a parent or guardian. Underage or youth events restricted to a particular age group (under 18 or under 25) may be permitted in certain circumstances where there is no bar service. If you are looking to host an underage or youth event get in touch with our team with plenty of advance notice.



FRINGE COMMON ROOMS 2021. PHOTOS BY DUNCAN JACOB.

BALLROOM



FRINGE COMMON ROOMS 2021. PHOTOS BY DUNCAN JACOB.

LOUNGE



FRINGE COMMON ROOMS 2021. PHOTOS BY DUNCAN JACOB.

TECH SPECS

Common Rooms is kitted out to put on high-quality performance events, with state of the art technology for everything your heart desires. Both the Ballroom and the Lounge can be set to your technical needs using the list of equipment below. Talk to us when booking your event.

Lighting & AV Equipment

All our lights are LED, super energy efficient and are guaranteed to make you look fantastic.

#	Lighting Equipment	But what is it?
8x	Pluto 800 wash moving head (LED) 6 mounted on rear bar	Colours and movement!
2x	LED Fresnel 50 - Nitec	Wash and Fill
2x	Pharos Jnr - Compact LED Profile with integrated zoom (19-36 degree)	Spotlights with adjustable angles
1x	Zero88 FLX S48 Lighting desk (with touch screen)	A multi-channel lighting control desk
2x	Comet 6 Way Single Phase Dimmer Pluto 350 moving head spot (LED)	Large moving head spots on top of the bar. For all the colours and fancy room looks you could ever want.
1x	Epson EB-L615U 5k Laser Projector	If you need AV, we got you covered

Audio Equipment

We have a rockin' sound system to bring the house down, that will make everything from your spoken word event to your 14-piece brass band sound A+.

#	Audio Equipment	But what is it?
2x	d&b V10P 3-way passive point source loudspeaker	Top of the range loudspeakers, perfect for live music
2x	d&b B6 Sub (omni directional)	Boom boom, these are top of the range subwoofers
6x	dbTechnologies Opera 12 foldback speakers	Foldback speakers: 2 left on stage with options to add the other 4
1x	Allen & Heath SQ-5 19" 48 channel mixer 96KHz digital mixer	Audio console for making sound come out the speakers
1x	Full microphone pack	6 vocal mics, 4 multi-purpose mics, 4 instrument mics, 2 wireless headset mic kits & all the bells and whistles
1x	BSS ARR-133 DIs	The thing you plug into your instruments (if you need)

DJ Gear & Backline

Whether you're spinning tracks behind the decks or rocking out with a guitar, we've got the gear to make your gig great.

#	Audio Equipment	But what is it?
2x	Denon SC5000	Our top of the range DJ decks - people who know their stuff call these "a real paradigm shift in DJ technology"
2x	Pioneer CDJs	If the Denon's are a bit fancy for you, these are our classic CDJs
1x	Allen & Heath XOne:96	For your sick crossfades.
1x	2 x Reeloc RP8000 Direct Drive Turntables	For those wanting a more ~authentic~ vinyl experience
1x	Yamaha Tour Custom Fusion Shell Pack & Drum Mat	Badooom tish, the soundtrack to all your corny jokes
1x	Fender Mustang GT200 200W 2X12 Combo Amp	Plug your guitar in and shred 'til your heart's content
1x	Yamaha Upright Piano	Her name is Tina Tinkles